

Department of Germanic and Romance Studies
University of Delhi
Organizes



Teaching Workshop 2023-24

Date: 13/10/2023

Timings 10:00 am to 4:00 pm

Organized by :	<i>Rama Paul, Department of GRS</i>
Coordinators and Presenters:	
<i>Richa Qushomi Sharma</i>	St. Stephens College, DU
Monika	Daulat Ram College, DU
Komal Dhawan	Research Scholar (PhD), Department of GRS/Teacher The Shri Ram School

Programme

Introductory Session 10 am - 10:15 am	Rama Paul
Teaching Methodologies 10:15- 11:00 am	Komal Dhawan
	Four skills: listening, reading, writing and speaking
	Communicative Approach and other methods

Course content of Spanish Certificate and Diploma part-time courses	Monika
11:00 am - 11:40 am	Introduction to the textbooks ESF 1, ESF 2, Aula etc.
	Different sections in the book
	Importance of cultural awareness and sensitivity
Class Planning	Richa Qushomi Sharma
11:40 am - 12:40 am	How to plan a class
	Making a lesson plan
Integration of technology in language teaching	Komal Dhawan
12:40 am - 1:00 pm	Use of various digital resources in language teaching
	Language learning apps, online exercises and multimedia tools and how to use them to ease your teaching and facilitate student learning
	Address potential challenges and best practices for technology integration
1:00 pm - 2:00 pm	Lunch Break
Continuous Class evaluation	Monika & Komal Dhawan
2:00 pm - 2:40 pm	Effective ways to provide constructive feedback to students
	Evaluating students in the class: formative

assessment

Setting a question paper

Richa Qushomi Sharma

2:40 pm - 3:20 pm

How to compose/select questions for evaluation

Formatting, questions, numbering, marks distribution

Types of errors and how to avoid them

Final Evaluation

Richa Qushomi Sharma

3:20 pm - 3:45 pm

Evaluating the answer sheets: do's and don'ts

Do's and don'ts students

Marking Scheme

3.45 pm – 4:00 pm

Summary and Wrap up by all presenters

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Important: Teachers are requested to bring ESF 1/ ESF 2.